

December 2, 2019

City of Jacksonville  
Mayor's Office  
117 W. Duval Street, Suite 400  
Jacksonville, Florida 32202  
Attn: Brian E. Hughes, Chief Administrative Officer

Re: Termination of Agreement between  
the City of Jacksonville and  
Mousa Consulting Group, Inc. for  
General Consulting Services  
City Contract No. 10685

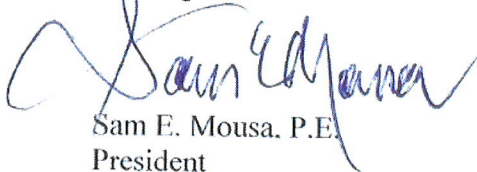
Dear Mr. Hughes,

Pursuant to Article 3.01 of the above referenced contract, please consider this correspondence a 30-day contract termination notice, without cause, **effective December 31, 2019**. In looking ahead to the new year, family commitments and other professional obligations will prevent me from fulfilling the subject contractual obligations, thus not providing the City of Jacksonville with the complete and comprehensive services it deserves and expects.

Services from contract inception to date, and thru the end of December, have and will result in fulfilling all contract assignments and obligations. In addition, all directed assignments to ensuring coordination and follow-up amongst various City departments and projects will result in well planned progression with no outstanding matters.

Thank you for the opportunity to be of service to the City of Jacksonville. I will make myself available in the future to answer any questions on services provided during the life of the contract.

Best regards,

  
Sam E. Mousa, P.E.  
President